**NATIONAL FOREST CHANGING LANDSCAPES SCHEME**

**CLAIM FORM (NFC CLS 2)**

To be returned to the National Forest Company, Bath Yard, Moira, Swadlincote, Derbyshire, DE12 6BA. Tel: 01283 551211 Web: [www.nationalforest.org](http://www.nationalforest.org)

**1 TITLE** \_\_\_\_\_\_ **FORENAME** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **SURNAME** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **ADDRESS** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **POSTCODE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **TEL NO** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **EMAIL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **PAYMENT BY BACS (complete NFCBACS) /CHEQUE?** (Delete as appropriate)

**NAME ON CHEQUE/ACCOUNT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2 CLS NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **GRID REF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **SITE NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3 DECLARATION** I am \**the owner/the lessee/the agent,* named in the approved Contract as numbered above.

 *\*delete as appropriate*

*I certify that:*

a) there has been no change of circumstances within the Contract.

b) planting or the work necessary to encourage natural regeneration has been carried out in the area(s) described overleaf in accordance with the Contract.

c) work has been carried out as detailed in the Contract and with due regard to the National Forest Strategy.

Note: Tender Scheme applicants claiming payments under the FWPS will need to complete a separate WGS 3 FWPS Claim Form. This is available from the NFC and FC or by download from [www.forestry.gov.uk/forestry/infd-6kxfly](http://www.forestry.gov.uk/forestry/infd-6kxfly)

**SIGNED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_4 Details of completed woodland planting work**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name or number of management unit | Area of management unit in ha | Activity | Planting Year | Species | Area of Activity in ha |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

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Works other than planting: ­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**5 Interim Claims**

I hereby apply for an interim payment of £ \_\_\_\_\_\_\_\_\_\_\_\_ towards the actual costs of work identified in year \_\_\_\_\_\_\_\_\_\_\_\_\_ of my schedule of works as identified in the Contract, which has been previously agreed with the National Forest Company.

*Please note all claims for interim payments must be agreed in advance and in writing with the National Forest Company. If there have been any alterations to your schedule of works or payments beyond that agreed in your Contract, these must be approved by the National Forest Company before commencement of works.*

**SIGNED** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **DATE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**6 Final Claims**

I hereby declare I have carried out all works relating to Year \_\_\_\_\_\_\_\_\_\_\_ of my Contract and claim

£ \_\_\_\_\_\_\_\_\_\_\_\_\_\_, which has been previously agreed with the National Forest Company.

*If there have been any alterations to your schedule of works or payments beyond that agreed in your Contract, these must be approved by the National Forest Company before commencement of works.*

**SIGNED** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **DATE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**For Office Use Only**

*CLS No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Claim Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*NFC £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Total payment made £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Authorising Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

National Forest Company, Bath Yard, Moira, Swadlincote, Derbyshire, DE12 6BA

Tel: 01283 551211 Web: [www.nationalforest.org](http://www.nationalforest.org)

NFC Company Registration: 2991970 Registered Charity Number: 1166563